

SIGN UP FORM

AGED CARE PALLIATIVE CARE BENCHMARKING GROUP MEMBERSHIP 2010/2011

NAME: _____

FACILITY: _____

ADDRESS: _____

PHONE: _____

MOBILE: _____

EMAIL: _____

- | | |
|--------------------------------------|---|
| <input type="checkbox"/> Cash | <input type="checkbox"/> Registered Nurse Div 1 |
| <input type="checkbox"/> Cheque | <input type="checkbox"/> Registered Nurse Div 2 |
| <input type="checkbox"/> Money Order | <input type="checkbox"/> PCA |
| <input type="checkbox"/> Visa | <input type="checkbox"/> Manager |
| <input type="checkbox"/> MasterCard | <input type="checkbox"/> Other (specify)
_____ |

CREDIT CARD NO:

Expiry ____/____

SIGNATURE: _____

VENUE FOR MEETINGS

All meetings will be held at
Banksia's office:

Address:
472 Lower Heidelberg Road
Heidelberg 308

MEMBERSHIP ENQUIRIES

Eva Burns, Administration Officer
Banksia Palliative Care Service Inc
472 Lower Heidelberg Road,
Heidelberg Vic 3084

Phone: 03 9455 0822
Fax: 03 9455 3199
Email:
learningcentre@banksiapalliative.com.au

Return Sign Up Form to: Eva Burns



AGED CARE PALLIATIVE CARE BENCHMARKING GROUP

BANKSIA PALLIATIVE
CARE SERVICE INC



Enrolment Application
2010 / 2011 Membership

Telephone: (03) 9455 0822

INTRODUCTION

This group was established in 2006 after a need was identified within the Aged Care Palliative Care Journal Club for a group to specifically focus on opportunities for Benchmarking. This group will explore opportunities for a partnership approach to Aged Care Palliative Care Benchmarking.

The first meeting will focus on an agreed annual plan of activities.

This group is offered by Banksia Palliative Care Service Inc. to Aged Care Facilities across Victoria.

TERMS OF REFERENCE

1. Aims of the Benchmarking Group

The group meet together 3 times a year with the aim of:

- Seeking opportunities to benchmark across facilities in relation to aged care & palliative care issues
- Providing a forum for members to discuss improving performance activities in palliative care.
- Stimulating discussion and reflection on palliative care practice issues.

2. Membership

Membership is open to all nurses working in Aged Care Facilities across Victoria who are committed to exploring opportunities to benchmark in relation to aged care palliative care issues.

3. Secretary

Secretary Manager of Education, Training & Quality, Banksia Palliative Care Service Inc.

4. Frequency

A minimum of 3 meetings per year.
Meeting dates to be advised at enrolment.

5. Permanent Agenda Items

Attendance and Apologies

Previous Minutes

1. Information Sharing
2. Potential Benchmarking opportunities
3. Any Other Business
4. Date of Next Meeting

6. RSVP

At least 7 working days prior to each meeting date

7. Costs

\$34 (incl GST) per financial year

A fee of \$34 is payable at the start of each financial year to cover administration costs **excluding teleconferencing.**

Please note:

Teleconferencing should be arranged by the **member's facility.**

Telstra Costs for Teleconferencing:

Telstra Call Out set up fee (per link)
Domestic \$6.00 plus \$0.60 gst (total \$6.60)

Domestic Freecall
\$0.70 plus \$0.07 gst (total \$0.77)

Please note these costs were current at printing of this brochure.
Please contact Telstra on 1800 011 080 if you have any queries or wish to confirm costs.